



# Medical Assistant

## Course Overview

This 224-hour course (144 hours of class/lab time and 80 hours of externship) trains students in, but not limited to: assisting with examinations, removing sutures, changing sterile dressings, drawing blood samples, and performing EKGs. Medical Assistants are typically seen as the Jack of all Trades in providing basic nursing care. Upon completion of the course students will be prepared to sit for the American Allied Health national exam to become a Registered Medical Assistant.

**Admissions Office**  
479-750-9876  
1-800-785-9876

**Springdale Campus**  
3889 Willowood Ave.  
Springdale, AR 72762  
Phone: 479-750-9876

**Fort Smith Campus**  
Greenpointe Center  
4300 Rogers Ave., Ste 42  
Fort Smith, AR 72903  
Phone: 479-424-1176

## Admission Requirements

- Complete, submit and agree to terms in the “Class Registration Form” and this Program Bulletin.
- Must be at least 18 years old.
- Must have a High School Diploma, GED, or equivalent.

## Tuition, Fees and Certification

- \$50 – Non-refundable Registration Fee (due at time of admission, transferrable one time)
- \$2,900 – Tuition
- \$175 – Lab Fee
- \$130 – Textbook (may be purchased at the school)
- \$40 – Petra Student Uniform

**TOTAL:** \$3,295

## Additional Fees

- \$110 – AAH National Certification, due on last day of class

## Payment Plans / Financial Assistance

Tuition is due before class begins; however, if desired, students may pay 50% of their tuition before beginning class and the remaining balance mid-way through class. There will be a 2% additional charge added to the tuition if using this payment plan. Please contact the admissions office for information on financial assistance.

## Required Text

- Kinn’s the Clinical Medical Assistant: An Applied Learning Approach, 14th Ed. by Brigitte Niedzwiecki, Julie Pepper, and P. Ann Weaver

**NOTE:** Students need to be prepared for an externship assignment following their class. This may mean time off from work and/or the need to have a flu shot, criminal background check and a drug screen. It is highly recommended these issues are addressed before your last two weeks of class.